

Gorzów Wielkopolski, 24th May, 2018

On May 25, 2018, the Regulation of the European Parliament and of the Council (2016/78) of April 27, 2016 on the protection of personal data of individuals and the free flow of such data shall enter into force. The above-mentioned regulation repeals Directive 95/46 / EC. In order to fulfill our new obligations, we would like to provide below information on how your data will be processed after May 25, 2018.

### We inform:

1. The administrator of your personal data will continue to be Przedsiębiorstwo Handlowe AGRO-PROMES Sokołowski i Wspólnicy sp.j. With headquarters in Gorzów Wlkp. 66-400, ul. Gen. Maczka 17/2. Contact details: bronislaw.sokolowski@agro-promes.pl, tel. 95 747 26 53 (please contact us if you need additional information or actions regarding personal data not included in this letter).
2. The purposes of processing your personal data in our company are related to the requirements of the smooth implementation of trade agreements concluded between our company and your company and to provide you with information regarding our commercial offer. The stock of personal data we collect is limited to the minimum enabling efficient contact, drawing up commercial contracts and keeping bookkeeping and tax settlements. The data may include: name and surname, ID number and NIP, address, telephone number, e-mail address, name of the company in which you work. Your cooperation with our company necessarily entails the consent to the processing of your personal data within the scope of business.
3. Personal data will be processed within the period provided for by law. In particular, these data will be processed during the execution of contracts with us and will be stored in accounting archives, as required by law.
4. We will pass your data to entities providing services to our company: carriers, couriers, forwarding companies – organizing transports resulting from our contracts.
5. Your rights related to the processing of personal data:
  - the right to access personal data
  - the right to request the correction of personal data
  - the right to request the deletion of personal data if we are not obliged to provisions of the law to process them
  - the right to demand the restriction of the processing of personal data
  - the right to transfer personal data

We are committed to paying a lot of attention to the protection of your personal data

You have the right to lodge a complaint with the supervisory body dealing with protection personal data, ie the President of the Office for the Protection of Personal Data.